

**CULGAITH PARISH COUNCIL**  
**MINUTES OF THE MEETING OF CULGAITH PARISH COUNCIL**  
**Held at Skirwith Village Hall, on Monday 4 July 2016 at 7.30pm**

**Present:** Councillors: Caroline Richardson (Chair), Pauline Toppin (Vice Chair), Laura Wilson, Pam Jago, Jill Hay, Philip Hemingway, David Witney.

Clerk: Kathryn Binney.

Residents: Joanne Davidson, Mr G Soulsby and Mr T Soulsby

**57/16 Apologies**

Apologies were received from;

Sheila Orchard

Marjorie Helm

Ken Philipson

**58/16 Minutes**

It was agreed to authorise the Chairman to sign the Minutes of the Council meetings held on 9 May 2016 as a true record.

**59/16 Declarations of Interest**

Declarations were heard from Councillors in respect of the grant applications;

All Saints Church – up keep of church yard – Cllr Witney, Cllr Jago

Kirkland and Blencarn – community playground – Cllr Richardson

Skirwith Village Hall – toilets – Cllr Hemingway, Cllr Wilson

Kirkland and Blencarn – up keep of hall - Cllr Richardson

**60/16 Progress Reports**

The Parish Clerk reported that the web page has been updated with the transparency code documents; with the exception of three policies, which are addressed under agenda item 65/16.

Green Waste Skip – we have written to Kevin Beaty to confirm if the news of the review of this provision was true and in any case to ask for the review of the split division of this service within the Culgaith Ward. We have received acknowledgement of our letter and we were advised that any supporting evidence presented by parishes would be helpful. It was agreed to approach the other Applicable Parish Councils and encourage them to raise the issue again with EDC.

The Chair reported that she had attended the Eden Association of Local Councils meeting on Wednesday 22nd June at 7pm. Also in attendance was Cllr Hay. No update on the devolution was given. Cllr Richardson reported that she had been contacted by a Kirkland resident, who advised the picnic bench is in poor repair. They are happy to repair and replace the timbers and Cllr Richardson proposed that we covered the cost of materials. This was seconded by Cllr Toppin.

**61/16 \*Public Participation / Open session (15 mins allowed)**

Culgaith Resident, Joanne Donaldson raised an issue about the problem of HGV's using The Pea at Culgaith. This road is restricted to under 7.5 ton vehicles and unsuitable for HGV. It was thought that this could be due to the poor siting of the road signs and Satellite Navigation systems taking them the wrong way. Cllr Hay agreed to action this with highways.

Joanne also came to speak out in favour of a grant application to help support Culgaith Village Hall committee with money towards

insulating the loft space.

Culgaith residents, Mr G Soulsby and Mr T Soulsby voiced serious concern over the siting of the new street lighting posts in Culgaith. (Light No 8) has been installed right in front of his living room window. At the site meeting that took place in 2014 – No distance was specified when they discussed moving it to the right of the old pole. However councillors remembered they were very limited as to where the new posts could go.

Other light (thought to be Light No 18) has been sited 4.5 meters away from old poll and it is nearly touching cables. If they had sited the pole the other side of the old one this would have been better. It was decided that a site visit with EDC should be arranged, to include the Culgaith Councillors and Mr G and T Soulsby.

**POST MEETING NOTE** this is scheduled for Monday 11 July at 10am.

**62/16 County and District Councillors reports**

None received.

**63/16 Planning**

To decide on new planning applications and report on planning decisions made since the last meeting. Known to date;

- 16/0454 Erection of two holiday units, Land near Beck Mill.  
No comments to report.
- 16/0524 – Glen Cottage Blencarn.  
No comments to report.

Loaning Head Farm – plans for the development have been circulated for the site. Strong opinions were heard that this should be (as they suggest it will be) in sandstone rather than rendered brick, however Cllrs were happy with the plans in principal.

**64/16 Finance**

A new format of finance records was shown. It was agreed that this was satisfactory and benefits of this format were noted.

- The bank reconciliation was noted; Bank £2798.46, Savings £14168.63
- The following payments were agreed;

|                        |                        |        |
|------------------------|------------------------|--------|
| The Play Inspection Co | Playground Inspections | 180.00 |
| Came and Co            | Insurance              | 164.25 |
| Viking Direct          | Paper / stamps         | 33.47  |
| K Binney               | Expenses               | 57.80  |
| M Binney               | Grass cutting          | 615.88 |
| ISO                    | Data protection        | 35.00  |
| Skirwith VH            | room hire              | 10.00  |
| Memo                   | inclusion              | 12.00  |

- The grant applications for 2016 were discussed.  
Skirwith Defibrillator (Application now withdrawn as full funding has been achieved)  
All Saints Church – up keep of church yard  
Kirkland and Blencarn – community playground

Skirwith Village Hall – toilets  
Kirkland and Blencarn – up keep of hall  
Culgaith Vic – Insulation

The budget was considered and it was agreed to spend the available funds split equally between the five applications. Donating £200 to each.

It was agreed to transfer £2000 from the savings account to cover the grants and top up the current account.

**65/16 Schedule of Correspondence, Notices and Publications**

General items of correspondence received since the last meeting were listed. It was noted that the insurance would not get the additional discount for signing up for three years as first hoped, however it still presents a considerable saving.

Councillors discussed a proposed policy for grant applications. It was agreed beneficial to have the form and general guidance, but it was decided that the specifications should not be as onerous. A revised draft is to be circulated again.

It was agreed to adopt the revised policies as follows;

- Freedom of information
- Complaints Procedure
  - These are both, as per CALC templates.

**66/16 Skirwith Playground Committee**

The Skirwith Playground Committee will be disbanding as there is no interest from other parents to take this committee forward. It was noted that the insurance renewal is due 1 August 2016.

It was recognised that this committee provided a great service for the community – including many activities as well as the maintenance of the playground. Sadly the playground, which is used daily is potentially at risk. Councillors queried whether the parents know the consequences of this committee disbanding; No children's activities and the playground potentially closing.

It was agreed that Cllr Hemingway would work with the committee to put a note in the memo.

**67/16 Training**

No new training activities were noted.

**68/16 Councillor Matters**

Cllr Toppin advised she had been asked to speak out about Parking at South Esk, on the road into Culgaith from Langwathby. A 4x4 is parking on the pavement consistently. It is creating an obstruction to pedestrians. It was noted that this is a historical problem and that this is why parking on the Flodder had been granted. It was agreed to place a report in memo asking residents to not park on pavement in general in Culgaith.

Cllr Hemingway gave thanks for efforts with car parked at the Church in Skirwith. This has now been moved.

**69/16 Community Emergency Plan**

An update from the subcommittee advised that they had discussed the risks and reviewed two templates. The next step will be consulting with the community groups. The next meeting will take place in August.

**70/16 Date of the next meeting**

**5 September 2016 – Blencarn 1930hrs**